



Ayrshire & Arran Alcohol and Drug Action Team

Steering Group Minutes

Date: Wednesday 7th February 2007
 Time: 9.30 am
 Venue: ADAT Lodge, Ayrshire Central Hospital, Irvine

Present:

- Dr Maggie Watts, NHS Ayrshire & Arran (Chairperson)
- Liam Wells, East Ayrshire Council
- Sheena Gault, North Ayrshire Council
- Jenny Thompson, South Ayrshire Council
- Biba Brand, Scottish Drugs Forum
- John Mitchell, Strathclyde Police
- Les Brown, Assistant Procurator Fiscal, Kilmarnock
- Maggie Colvin, HMP Kilmarnock
- Irene Wallace, Partnership Development Officer
- Ruth Shepherd, ADAT
- Sharon Flynn, ADAT

In Attendance:

- Doreen Purvis, ADAT Support Team (Minutes)

1.	<p>APOLOGIES Dr Charles Lind, Linda Boyd and Sallyann Kelly.</p>	Action
2.	<p>MINUTES OF LAST MEETING Perused for accuracy and approval. Liam requested two errors be corrected, namely Diane Page, South Ayrshire Council, not East, and to note Sallyann Kelly's apologies.</p>	
3.	<p>MATTERS ARISING <u>ADAT & NHS Planning & Performance</u> Jenny Thompson agreed to chase up the meeting to be arranged between the three local authorities and Kirsten Major.</p> <p><u>Tower Project</u> John Mitchell advised this had been set aside and has not progressed further. It is understood that the project in Lanarkshire is being evaluated and members agreed that awaiting this would be reasonable. Liam advised he was on the National Prevention Group, Phase I which will last to September 2008.</p>	<p style="text-align: center;">JT</p> <p style="text-align: center;">JM</p>

4.	<p>CORPORATE ACTION PLAN</p> <p>a) <u>Scottish Executive Meeting on 31st October 2006</u> Sharon gave an update advising that three representatives from the Safer Communities Division and DEBRA had a successful visit to the Vernon Centre where they met with Jackie Pearson, Alastair Cairns and Tom Lennox, Activities Co-ordinator. On returning to ADAT Lodge there was feedback on the CAP Report.</p> <p>(b) <u>Planning 07-08</u> Sharon advised CAP Report has now to be completed for the end of May, although the template is not yet available.</p>	
5.	<p>STOCK TAKING EXERCISE</p> <p>Maggie confirmed the Stocktaking Team will be here from 19th-22nd February and asked everyone for their assistance in meeting with the team.</p>	
6.	<p>ALCOHOL AND DRUG STRATEGY</p> <p>(a) <u>Update</u> Maggie advised we are looking to build on the findings of the commissioned piece of work to create strategies with local relevance.</p> <p>(b) <u>Stakeholders Event</u> Sharon advised Nicola Sloan had put together the information from the Stakeholder Day and the Development Officers are dividing the report into each locality's priorities. This will then be given to each JPIG Chairman and will inform the CAP Report next year.</p>	<p>MW</p> <p>RS / DP</p>
7.	<p>JPIGS</p> <p>(a) <u>Report on Development Day</u> Sharon advised this was a comprehensive report which captured the main comments at the Development Day.</p> <p>(b) <u>Future Role of JPIGs</u> Sharon advised this report is to suggest possible changes to local group membership, meetings and clarify the role of the Development Officers. It was agreed that the JPIG Chairpersons will have the responsibility for taking forward the local Action Plan. The Development Officers' role will be to support the co-ordination of the Action Plan. Liam raised the involvement of the voluntary sector via DAISy at JPIG level.</p> <p>(c) <u>Small Projects Fund</u> Irene reported the current position in relation to applications:- 7 from North Ayrshire and 2 from South Ayrshire. East Ayrshire JPIG is meeting next week and will decide how this is taken forward. A meeting of the Finance & Commissioning Group is being arranged for March to allocate this non recurrent underspend.</p>	<p>IC</p> <p>RS</p>

8.	<p>SUB GROUPS</p> <p>(a)(i) <u>Treatment & Rehab Sub Group</u> Liam reported on the background to the development of the Screening Referral and Assessment Tool. He advised the process had been longer than anticipated due to the need to ensure full staff commitment and collaboration. Discussion followed regarding the Quality Standards and the ICP work done by Andy Rome. Liam advised the Treatment & Rehab Sub Group will be holding a half day seminar on 22nd March and have invited service providers and multi-disciplinary teams in each locality.</p> <p>(ii) <u>Quality Standards</u> Responsibility for Quality Standards has been delegated to the Treatment & Rehab Group and Liam has volunteered to oversee this piece of work. He will report to next Steering Group meeting on resource requirements.</p> <p>(iii) <u>I.C.P. Update</u> Liam advised the group that work is almost complete on the ICPs. He considered that consideration should be given to a strategic approval for ICP development.</p> <p>(b) <u>DAISAy</u> Biba advised the last meeting had been very well attended with 12-13 providers there. The main issues discussed were communication and the opportunities for involvement in the CAP.</p> <p>(c) <u>Drug Death Review Group</u> John stated membership of the group is being reviewed. He provided an update on current activity in this group. A police analyst has been tasked with reviewing all drug related deaths over the last 3 years to see if there are any identifiable trends or patterns. He will report shortly.</p> <p>(d) <u>Waiting Times</u> Maggie advised the main focus of the meeting was on the recent statistics released by ISD and concerns we had regarding information being captured appropriately. Maggie advised she had spoken to ISD and Scottish Executive about the validity of these data. She proposed that invalidated data should not be returned centrally. This proposal was agreed.</p> <p>(e) <u>Prevention & Education Group</u> No update available</p> <p>(f) <u>Future of Sub-Groups</u> Maggie advised she will be preparing a paper for discussion at the next meeting around the role and function of sub groups and their representation at ADAT Steering Group.</p>	<p>LW</p> <p>RS / LW</p> <p>JM / IC</p> <p>RS</p> <p>MW/RS</p>
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9.	<p>SHORT LIFE WORKING GROUPS</p> <p>(a) <u>Looked After/Accommodated Training Project</u> Sharon gave an update on this group advising that all carers and residential staff have received basic training. A number of people were identified for a more intensive intermediate training. Lis Hill is now delivering Phase III advanced training where approximately 6 people will attend a three day "Train the trainers" event. Lis Hill will produce an evaluation in March/April this year and a further evaluation in March 08.</p> <p>(b) <u>Children's Needs Assessment</u> Maggie advised that Andrew Pulford is the Research Officer taking this forward. He is doing mapping work at the moment and has applied for ethical approval of the Children & Young People survey work. He is due to report by the end of July.</p> <p>(c) <u>Alcohol Related Brain Damage</u> Maggie reported that the stakeholder survey of services is due to go out shortly. The next meeting of the ARBD Group is scheduled for the beginning of March. How this work fits into the Review of Mental Health Services Maggie agreed to consider.</p>	RS MW / RS MW
10.	<p>COMMUNITY JUSTICE AUTHORITY</p> <p>Sharon and Maggie gave feedback regarding the recent CJA Conference. Discussion followed regarding clarifying the relative roles of ADAT and the CJA.</p> <p>It was agreed we should provide a response to the Action plan and collaborate with our counterparts in Dumfries and Galloway ADAT. An invitation to attend a future ADAT meeting should be considered.</p>	RS
11.	<p>CORRESPONDENCE</p> <p>(A) Children's Services Bill ADAT will make comment.</p> <p>(B) Unallocated Drugs Funding This correspondence refers to the drugs intervention monies, none of which has been allocated to Ayrshire & Arran.</p>	RS
12.	<p>ANY OTHER BUSINESS</p> <p>(a) <u>Hidden Harm</u> Maggie advised a further £12,526 is being made available from Scottish Executive for specific additional actions arising from Hidden Harm. Information will be sent out to ADAT members and it will be put on the next agenda.</p> <p>(b) <u>New Arrangements</u> Maggie advised Ruth is back at ADAT full time from the beginning of April and that Sharon will be coming back for the Stocktaking exercise.</p> <p>(c) <u>AGM</u> Maggie advised we will need to look at Office Bearers and appointing a Vice Chairman.</p>	RS
13.	<p>DATE OF NEXT MEETING</p> <p>Wednesday 18th April 2007 at ADAT Lodge 9.30am AGM 10.00am Steering Group Meeting</p>	