



Ayrshire & Arran Alcohol and Drug Action Team

Steering Group Minutes

Date: Wednesday 19 December 2007

Time: 9.30 am

Venue: ADAT Lodge, Ayrshire Central Hospital, Irvine

Present:

Dr Maggie Watts, Chairperson
Colin Hamilton, North Ayrshire Council
Jenny Thompson, South Ayrshire Council
Liam Wells, East Ayrshire Council
Ruth Shepherd, ADAT Support Team
Maria McLaren, HMP Kilmarnock
John Mitchell, Strathclyde Police
Martin Graham, Strathclyde Police
Charles Lind, NHS Ayrshire and Arran
Pat Lerpiniere, NHS Ayrshire and Arran, Addiction Services
Jim Crichton, Director, Mental Health Services, NHS Ayrshire and Arran
John Taylor, Associate Medical Director, Mental Health Services, NHS Ayrshire and Arran

In Attendance:

Irene Campbell, Partnership Development Officer ADAT
Faye Murfet, Partnership Development Officer, ADAT
Lesley Robb, Project Co-ordinator, ADAT
Doreen Purvis, ADAT Support Team (Minutes)

1.	APOLOGIES Apologies were received from SallyAnn Kelly, Jennifer Forbes, Sheena Gault, and Biba Brand. Maggie welcomed Martin Graham and Jim Crichton to the meeting.	Action
2.	MINUTES OF LAST MEETING The ADAT Steering Group Meeting on 24 October had not been quorate therefore members agreed to ratify all actions and agreements made at the meeting. Minutes from that meeting were perused for accuracy and agreed as a true record.	

3.	<p>MATTERS ARISING <u>Action Points</u></p> <p>3. <u>Hepatitis C Action Plan</u> Ruth advised that the last meeting took place in October and she will circulate the Minutes when available. Ruth also advised Liam Wells is on the national group looking at prevention of Hepatitis C.</p> <p>3. <u>Terms of Reference</u> To be carried forward to the next Agenda.</p> <p>3. <u>National Alcohol Awareness Week</u> Feedback has been circulated.</p> <p>4. <u>Alcohol & Drug Strategies</u> On Agenda.</p> <p>5. <u>Training Group</u> Letter has been sent to the Chairperson of the group detailing decisions made at the meeting.</p> <p>3. <u>Tower Project</u> John gave an update advising this project had worked but it had been funded from re-routed monies from other areas. Therefore the project was not sustainable.</p> <p>12.2 <u>Waiting Times</u> Waiting Times information has been submitted.</p> <p><i>John Taylor, Associate Medical Director of Mental Health joined the meeting.</i></p>	RS
4.	<p>ADAT ALCOHOL & DRUG STRATEGIES</p> <p>Maggie circulated the draft Strategies to members and asked for them to consult on them through their organisational routes. It was agreed the final draft of this document should go to the Community Planning Partnerships. The final document will be presented to the April meeting of the steering group.</p>	All
ADAT PERFORMANCE AND MONITORING		
5	<p>5.1 ADAT STRATEGIC FINANCE & COMMISSIONING</p> <p>Ruth informed members that a decision with regard to future funding at national level have not yet been made so it is not possible to allocate resources for 2008-9 onwards. We have moved to maintain a carry forward from 2007-8 into 2008-9 in order to continue services until the end of June 2008. We are aware of increases in national resources for both alcohol and drugs but the distribution of these resources is unclear.</p> <p>Members were requested to consider the areas in which they would wish to invest on a one-off or recurrent basis to aid planning for 2008-9.</p> <p><i>Irene Campbell joined the meeting.</i></p>	

	<p>5.2 TERMS OF REFERENCE To be carried forward to next meeting.</p>	
6.	<p>UPDATE FROM JOINT PLANNING AND IMPLEMENTATION GROUPS An update is included in the Progress Report. Ruth advised that there are some concerns regarding the JPIGs and their direction and a meeting with the Chairs has been arranged for early January to look at this.</p>	
	<p>CULTURE CHANGE AND COMMUNITIES</p>	
7.	<p>7.1 Executive Training Group This Group is meeting on 22nd January and Terms of Reference will be discussed at that meeting. A meeting has also been arranged with STRADA and the Chair of the Sub-Group to look at a better co-ordinated package of training.</p> <p>7.2 DAISay Ruth indicated that this group is uncertain of whether it wishes to be independent of ADAT. At its last meeting in December, it was agreed that it would remain within the ADAT structure with consideration being given to hosting a conference in 2008 looking at user involvement and to reviewing the links with ADAT in six months time.</p> <p>7.3 Alcohol Workforce Development Strategy As per progress report. Irene to check whether there is a national Social Work representative on this Group. Maggie has concerns about what is happening with this and will raise it at the SAADAT Meeting in January.</p> <p>7.4 Festive Campaign Ruth gave an update of the current activities and campaigns Vivienne Hutchison, the Health Promotion Officer for Alcohol & Drugs is working on. Martin advised the Alcohol Awareness Roadshow at the Rivergate Shopping Centre had been very successful.</p>	IC
	<p>PREVENTION, EDUCATION AND YOUNG PEOPLE</p>	
8.	<p>8.1 ADAT Prevention and Education Expert Advisory Group Ruth advised that the group are planning to develop a framework to be used to assist in the planning and delivery of prevention and education activity.</p> <p>8.2 Looked After & Accommodated Children Ruth advised that the resource pack is progressing well as is the final evaluation which will be available by April 2008.</p>	
	<p>PROVISION OF SUPPORT AND TREATMENT SERVICES</p>	
9.	<p>UPDATE FROM JOINT PLANNING & IMPLEMENTATION GROUPS</p> <p>9.1 ADAT Treatment and Rehabilitation Expert Advisory Group Ruth gave background to this group and advised that at its first meeting at the beginning of December they had identified a new chair, agreed their Terms of Reference and have started to look at the SWIA Substance Misuse Grampian Report. Review of the functional model has now commenced.</p> <p>9.2 Waiting Times Group Lesley confirmed the database is working well. Pat advised his figures are</p>	

	<p>showing a 240 day wait for assessment for substitute prescribing. Ruth advised that, due to the system of recording used nationally, this is still not reflected in ADAT Waiting Times Database.</p> <p>9.3 Drug Death Review Group John confirmed the Group are looking at the Terms of Reference and sharing responsibilities for gathering the information required for the new headings requested by the Drug Death National Forum. He also advised the information would go out to the JPIGs for their area for information and action as appropriate. Andy Pulford is doing research on Fatal and Non Fatal overdoses to look at trends and figures since the Drug Death Review Group commenced.</p> <p>9.4 Children & Young People's Needs Assessment Maggie advised that this will be completed by the end of the financial year with the draft report to come to the Group in February.</p> <p>9.5 Alcohol Related Brain Damage Needs Assessment Maggie advised that this work is also nearing its close. It was agreed in order to give appropriate consideration to both reports, this would be considered at the April ADAT Steering Group meeting.</p> <p>9.6 Hep C Action Plan See item 3.3. Services for the community and prison are now in place and clinics are starting up. Integrated care pathways are being planned. Liam advised it looks like there will be additional funding for the 2008/10 Action Plan (phase 2).</p>	
	PROTECTION, CONTROLS AND AVAILABILITY	
10	<p>LICENSING Martin advised that test purchasing has just started and will be ongoing with all licensed premises in East, North and South being monitored. The Steering Group asked for a review of the three Licensing Policy Statements and differences identified. This will be considered at the April meeting.</p>	IC
	ADMINISTRATION ISSUES	
11	<p>CORRESPONDENCE <u>Rory</u> Maggie highlighted this new resource. It was confirmed this is generally to be used as a targeted resource aimed at children whose parent (s) have alcohol and / or drug problems.</p> <p><u>Spending Review</u> The Scottish Government letter was circulated for information. It was agreed the Group should identify areas where there are gaps within the next couple of months.</p>	ALL
12	<p>ANY OTHER COMPETENT BUSINESS Ruth informed the Steering Group the Annual Report 2006/07 and printing costs</p>	RS

	<p>had been received from NHS Ayrshire & Arran Communications. Due to the length of time taken to get the Annual Report to this stage it was agreed it should just go on the ADAT website.</p> <p><u>Definition of a Drug Death</u></p> <p>John clarified deaths being discussed at the Drug Death Review Group as being a death where police, who are the first point of contact, investigate the initial evidence and make the decision as to whether it is reported to the Procurator Fiscal as a drug related death. It may be when the toxicology report is available the death does not fit into this category. John advised there are two definitions – The Scottish Crime & Drugs Enforcement Agency definition which is the one the Drugs Death Review Group use, and the General Register Office definition which is used in publications. It was agreed given the remit of the group that this is the definition that should continue to be used to screen deaths for review by the group.</p>	
13	<p>DATE OF NEXT MEETING Wednesday 27th February 2008 at ADAT Lodge at 9.30am</p>	