



Ayrshire & Arran Alcohol and Drug Action Team

Steering Group Minutes

Date: Wednesday 20th June 2007
 Time: 9.30 am
 Venue: ADAT Lodge, Ayrshire Central Hospital, Irvine

Present:

- Dr Maggie Watts, NHS Ayrshire & Arran (Chairperson)
- Sheena Gault, North Ayrshire Council
- Liz Bell, East Ayrshire Council
- Marie McLaren, HMP Kilmarnock
- John Mitchell, Strathclyde Police
- Linda Boyd, NHS Ayrshire & Arran
- Neil Watson, South Ayrshire Council
- Ruth Shepherd, ADAT Support Team

In Attendance:

Jackie Clinton, Criminal Justice Authority
Jim Parker, Dumfries & Galloway ADAT

- Irene Campbell, Partnership Development Officer
- Sharon Hackney, Partnership Development Officer
- Lesley Robb, Project Co-ordinator
- Doreen Purvis, ADAT Support Team (Minutes)

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| 1. | <p>APOLOGIES Apologies were received from SallyAnn Kelly, Charles Lind, Biba Brand, Les Brown and Jenny Thompson.</p> | Action |
| 2. | <p>MINUTES OF LAST MEETING Minutes from the previous meeting were perused for accuracy and agreed as a true record.</p> | |
| 3. | <p>MATTERS ARISING</p> <p>(a) <u>Vice Chairperson</u> Maggie confirmed Jenny Thompson had agreed to be Vice Chairperson.</p> <p>(b) <u>Tower Project</u> John Mitchell advised that North Lanarkshire Social Inclusion Partnership had looked at the behaviour among persistent petty offenders who turned to crime to feed their addiction. The project focussed on reducing offending behaviour in this small number of offenders and was successful in so doing. However John questioned the feasibility of a project locally in view of the service arrangements in Ayrshire and Arran, particularly the fast-tracking of such offenders to treatment services with limited</p> | JM |

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| | <p>availability to the wider population. It was noted that the project was costed at £1300 per person over a six month period. The Tower Project was not continued beyond the pilot, John agree to find out the reasons behind this.</p> <p>Ruth will send members the full Report with the Minutes of this meeting.</p> <p><u>Action Points</u></p> <p><u>Child Protection</u></p> <p>Ruth advised she had attended the Ayrshire-wide meeting around Getting Our Priorities Right. Regarding the additional ADAT allocation of £12,500, the three individual committees have organised child protection training and would welcome additional money to support the training agenda. ADAT has also written to Children and Young People's Strategic Officers' Group to look at formal links.</p> <p><u>Treatment & Rehab Seminar</u></p> <p>Ruth advised that, whilst there has not been a formal Seminar Report produced from the Treatment & Rehab seminar held in March, the Treatment and Rehabilitation Group is using the information gained from the workshops in their action plan.</p> <p><u>Quality Standards</u></p> <p>Ruth attended the national meeting in place of Liam. Workshops will be held in Glasgow at the end of June and services have been made aware of these workshops taking place.</p> <p><i>Jim Parker joined the meeting</i></p> | RS |
| 4. | <p>PRESENTATION</p> <p>Jackie Clinton, Chief Officer, gave a presentation regarding the Criminal Justice Authority (CJA), noting the membership of local authorities and the NHS. She advised that the performance target for the CJA is a 2% reduction in re-offending by March next year. This is measured using re-conviction rates. Maggie advised that, as ADAT is not a legally recognised body (and therefore partner), it is reliant on its constituent partners to inform the membership or on direct communication with the chief officer. She indicated that she would like to see clear communication lines developed. Jim Parker indicated that the two ADATs covering the CJA area operate in different ways, which may present challenges for both the CJA and ADATs. Jackie indicated that all CJAs are being encouraged to develop an area of excellence and it is proposed that the Southwest CJA selects working with victims of crime for its area. Members expressed concern about the proposed Turnaround project (Turning Point) offering an alternative to young men aged 18-30 involved in criminal justice and drug misuse. It was felt that the wider repercussions onto existing services including those required on exit from Turnaround had not been fully discussed.</p> <p><i>Jackie Clinton and Jim Parker left the meeting</i></p> | |
| 5. | <p>ALCOHOL AND DRUG STRATEGIES</p> <p>Maggie informed members that they had been sent the reworked draft of the ADAT Alcohol and Drug strategy. The information from the two strategies compiled by HFA and the stakeholder events held in 2006 had been used to form the content of the strategy. One document will be produced, whilst continuing to recognise the separate alcohol and drugs elements through the use of the national strategic pillars. The document will be worked on over the coming month with the intention of the finalised draft report presented to the next ADAT Steering Group meeting for endorsement prior to going out to</p> | |

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| | consultation within the partner organisations. Members agreed to provide details on consultation processes within their organisations. | RS / All |
| 6. | <p>CORPORATE ACTION PLAN (CAP) Ruth advised the CAP, completed with the assistance of Steering Group and JPIG members, had gone out to the three Local Authorities Directors of Social Work, NHS Chief Executive and ADAT Chairperson to be signed off as required by the Scottish Executive. Ruth also advised that a new monitoring process has been put in place, with quarterly reports on progress to be submitted to the ADAT Steering Group.</p> <p><i>Sheena Gault left the meeting</i></p> | |
| | ALCOHOL PRIORITIES AND DRUG PILLARS | |
| | CULTURE CHANGE AND COMMUNITIES | |
| 7. | <p>Alcohol Workforce Development Strategy Irene provided feedback on the national development event held at the end of May 2007. Irene advised this was the start of the process and the Strategy is due by late 2009. NHS Health Scotland who is leading this work is focusing on frontline practitioners. More events are planned in the coming months. It was agreed this should be kept on the Agenda.</p> <p>Ayrshire Addiction Training Forum Peter McArthur has resigned as Chair due to restructuring of remits within NHS Ayrshire and Arran Addiction Services.</p> <p>DAISy Group Meeting on 19th June cancelled. Next scheduled meeting is in August.</p> | RS |
| | PREVENTION, EDUCATION AND YOUNG PEOPLE | |
| 8. | <p>ADAT Prevention & Education Group Ruth advised the progress report highlights the Seminar which took place in May.</p> <p>Looked After and Accommodated Children Training short life working group Ruth advised that the second phase of this training required to be remodelled in the light of feedback and comments received on Phase 1 training. The LAAC steering group will be reconvened to address the next steps.</p> | RS |
| | PROVISION OF SUPPORT AND TREATMENT SERVICES | |
| 8. | <p>Treatment & Rehabilitation Group</p> <p><u>Quality Standards</u> In Biba's absence, this item was deferred to the next meeting.</p> <p><u>ICP</u> Three completed ICPs are being implemented. There are two further ICPs</p> | |

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| <p>awaiting development.</p> <p><u>Joint Allocation Meeting</u> Members were advised of the establishment of this local operational group for individuals who have complex needs.</p> <p><u>Joint Operational Group.</u> Members were informed on the establishment of this operational sub-group of Treatment and Rehab group to progress specific tasks. Terms of reference are being developed.</p> <p>Waiting Times Group Lesley indicated that the ISD/ NHS technical problems have been resolved but local IT difficulties are being addressed to enable her to complete her tasks. The local validation progress has been agreed. It was agreed that quarterly reports be submitted to ADAT Steering Group for information.</p> <p>Drug Death Review Group John advised that the group was consolidating its membership to ensure the functions could be fulfilled. The group is looking to become more proactive whilst recognising the role of other groups such as the prevention and education sub-group.</p> <p>Employability Framework Irene presented the background to the development of the employability framework and outlined its key features. It was agreed any comments should be submitted to Irene by the end of July. The Treatment and Rehabilitation Sub-group will take the lead for this work.</p> <p>Hep C Action Plan Maggie advised this needs to be kept on the Agenda. Three nursing posts are in the process of being filled.</p> <p>National Hep C Prevention Sub Group Liam Wells is the local representative. It was agreed to carry this forward to the next agenda.</p> <p>Children & Young People's Needs Assessment. Maggie provided additional information to Andy's report on progress. A stakeholder event to capture additional needs and gaps was held on 5th June and was attended by 35 people. This information is being integrated with the data collected from the stakeholder survey and interviews. The service user and carer work (with children, young people and their carers) has been commissioned with Blake Stevenson as the successful tenderer.</p> <p>Alcohol Related Brain Damage The report from Alistair indicated progress to date. A stakeholder event is planned for 19 September 2007.</p> | <p>LR</p> |
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| | PROTECTION, CONTROLS AND AVAILABILITY | |
| 10. | <p>LICENSING</p> <p>Identification of forum members Maggie advised local Licensing Forums are being established in each of the licensing areas. We have three and a place is available to ADAT for all of them. Training is being held in Glasgow at the end of June (Irene to attend from ADAT). South and East are keen to have a nominated person. Any member interested in volunteering should advise Ruth.</p> <p>Consultation Response Members approved the response compiled by Irene. Maggie suggested that proof of training and length of time you serve before you require to do training should be added. Members confirmed they were happy for this to be submitted as part of the consultation.</p> | <p>RS / All</p> <p>RS</p> |
| | ADMINISTRATION ISSUES | |
| | <p>SAADAT Feedback Minutes of the May meeting will be circulated to members.</p> <p>Strategic Finance and Commissioning Irene gave a brief update and confirmed all the small projects funding has now been distributed. Evaluation reports will be required to be submitted to ADAT before the end of February 2008.</p> <p>Correspondence SALSUS Report Ruth advised SALSUS Reports for East, North and South Ayrshire had been circulated. Anyone still requiring a copy should contact Ruth.</p> | <p>RS</p> <p>RS / All</p> |
| 10. | <p>ANY OTHER BUSINESS</p> <p>(a) The Annual Report is being compiled and will be ready for comments shortly.</p> <p>(b) <u>Drug Misuse & Dependence Guidelines</u> Maggie advised that the UK guidance has been reviewed and a consultation document issued. Members agreed an ADAT response should be submitted by the September deadline. Ruth will e-mail out to members and arrange for comments to be collated into an ADAT response.</p> | <p>RS / All</p> |
| 11. | <p>DATE OF NEXT MEETING Wednesday 22nd August 2007 at ADAT Lodge at 9.30am.</p> | |