



Ayrshire & Arran Alcohol and Drug Action Team

Steering Group Minutes

Date: Wednesday 22nd August 2007

Time: 9.30 am

Venue: ADAT Lodge, Ayrshire Central Hospital, Irvine

Present:

- Dr Maggie Watts, Chairperson
- Sheena Gault, North Ayrshire Council
- Jenny Thompson, South Ayrshire Council
- Liz Bell, East Ayrshire Council
- Biba Brand, Scottish Drugs Forum
- Les Brown, Deputy Procurator Fiscal
- Linda Boyd, NHS Ayrshire & Arran
- Dr Charles Lind, NHS Ayrshire & Arran
- Ruth Shepherd, ADAT Support Team

In Attendance:

Peter McArthur, Co-ordinator, Addiction Services

- Irene Campbell, Partnership Development Officer ADAT
- Sharon Hackney, Partnership Development Officer ADAT
- Doreen Purvis, ADAT Support Team (Minutes)

1.	<p>APOLOGIES Apologies were received from SallyAnn Kelly, Maria McLaren, and John Mitchell.</p>	Action
2.	<p>PRESENTATION – TRAINING NEEDS ANALYSIS REPORT Peter McArthur gave a presentation detailing the finding of the above report. The Group discussed the benefits of accreditation and suggested this should be considered. Jenny suggested economy of scale may be achieved through linking with Learning Networks. Peter advised that the training calendar is fully booked to the end of the year and requested that consideration for additional resources is given to this team. It was agreed the full report will be circulated to members and the recommendations be considered at the next ADAT meeting.</p>	RS
3.	<p>MINUTES OF LAST MEETING Minutes from the previous meeting were perused for accuracy and agreed as a true record.</p>	
4.	<p>MATTERS ARISING Action Points</p>	

	<p>3c <u>Tower Project</u> Biba advised they are waiting to hear the final outcomes in terms of recommendations. This item to be carried forward.</p> <p>3 Maggie advised she had made a formal link with the Children and Young Peoples Strategic Officers Group, and anyone with specific interest should let her know. She will be attending the next meeting in September to highlight the needs assessment and discuss other areas of common interest. SOG is currently mapping existing groups within their structure and propose streamlining them. Maggie requested any ideas should be forwarded to her ASAP.</p> <p>5 <u>ADAT Alcohol & Drug Strategy</u> On the Agenda.</p> <p>8 <u>Looked After and Accommodated Children Training</u> On the Agenda.</p> <p>9 <u>Waiting Times</u> On the Agenda</p> <p>9 <u>Employability Framework</u> This has been done.</p>	
5.	<p>ADAT ALCOHOL & DRUG STRATEGIES Maggie confirmed a draft of the Strategies would be ready for consultation at the next meeting. The expectation is that the strategy would go out after this to the various partnership committees to be formally agreed. Ruth has been looking at the details of timescale of the various committees. Discussion took place regarding how this should go forward and whether it should go before the Joint Futures Steering Group. It was agreed that the draft strategy would go to the NHS Corporate Management Team with a recommendation that it goes to The Joint Future Steering Group to gain multi-partnership approval.</p>	
6.	<p>STOCKTAKE OF ALCOHOL AND DRUG ACTION TEAMS Maggie advised that the report was completed before the election and has now been released. The group agreed the report did not adequately address the accountability issues. There is a meeting with Scottish Parliamentary Ministers on 10th September for all the ADAT Chairs, which Maggie will attend. It was agreed the following areas of concern should be highlighted: ADAT accountability, ADAT financial allocation beyond 2008, National Quality Standards expectations of ADATs and concern around the engagement of education in the ADAT agenda.</p>	MW / RS
7.	<p>MENTAL HEALTH AND SUBSTANCE MISUSE CONSULTATION Comments are due back to the Executive by 13th September. Sharon advised she will be submitting ADAT's response and comments should be back to her by the end of next week (31st August).</p>	All / SH
8.	<p>BASE LINE REPORT ON NATIONAL QUALITY STANDARDS FOR SUBSTANCE MISUSE SERVICES IN AYRSHIRE AND ARRAN Maggie advised Scottish Drugs Forum had undertaken a baseline review on</p>	

	<p>Ruth advised the last meeting focused on reviewing the Action Plan from last year and agreeing what the Group would be trying to achieve in the next year. A large piece of work is looking at the alcohol and drug curriculum within schools to see if there is consistency. Scoping across primary and secondary schools within the three Ayrshires is planned.</p> <p>12.2 Looked After and Accommodated Children Training Ruth advised an interim evaluation has been received from Hill Logan. A date is to be set to consider the final phase.</p>	RS
PROVISION OF SUPPORT AND TREATMENT SERVICES		
13.	<p>13.1 Treatment & Rehabilitation Group Quality Standards have been discussed above. ICP meeting has been arranged to discuss roll out across the Board. Linda queried the links of the ICPs with the Ayrshire wide ICP group. Maggie advised that the three completed were being linked in and the remaining two would be.</p> <p>13.2 Waiting Times Group The draft Terms of Reference will be considered at the next meeting.</p> <p>13.3 Drug Death Review Group Ruth advised this Group are continuing to fulfil their core function. There have been a number of drug deaths over the summer holidays. The Group are trying to boost the prevention side of their work and are reviewing their membership.</p> <p>13.4 Children & Young People's Needs Assessment Progressing as outlined above.</p> <p>13.5 Alcohol Related Brain Damage This is progressing well with stakeholder work well under way. User and carer elements are being developed. A Stakeholder event is set for 19th September.</p> <p>13.6 Hep C Action Plan A national seminar is arranged for October, focusing on Phase 2 of the Action Plan. A report will be provided to the next meeting.</p>	MW
PROTECTION, CONTROLS AND AVAILABILITY		
14.	<p>LICENSING North Ayrshire Is still in process of recruiting Licensing Officer. Alastair Cairns is ADAT Representative. South Ayrshire Irene reported they have had their first meeting mainly discussing what the forum could/couldn't do. ADAT Representative is Charles Lind. East Ayrshire Their first meeting is on 4th September. Maggie Watts is ADAT Representative.</p>	
ADMINISTRATION ISSUES		
15	<p>TERMS OF REFERENCE Maggie advised that all subgroups had been asked to prepare terms of</p>	

	<p>reference in order to make explicit the role of the groups and the relationship with the ADAT Steering Group.</p> <p>It was agreed that all the sub-groups' terms of reference should be considered at the next meeting.</p> <p>In future Terms of Reference will be considered as part of the ADAT Annual General Meeting.</p>	MW/RS
16	<p>CORRESPONDENCE</p> <p>The recent series of reports around methadone were considered and viewed as helpful. Concern was expressed at the apparent lack of understanding the public and media have regarding methadone and its uses.</p>	
16.	<p>ANY OTHER COMPETENT BUSINESS</p> <p>(a) Maggie advised that the NHS Auditors are auditing the Action Team and members may be asked to provide information.</p> <p>(b) National Alcohol Awareness Week commences on 21st October, with an Expert Seminar being held on 22nd October. Anyone wishing to link in should contact the Support Team.</p> <p>(c) Ruth advised Sharon Hackney is leaving and her last working day will be 14th September. Maggie Watts thanked Sharon on behalf of ADAT for her contribution.</p>	All
11.	<p>DATE OF NEXT MEETING</p> <p>Wednesday 24th October 2007 at ADAT Lodge at 9.30am.</p>	