



STRATEGIC FINANCE AND COMMISSIONING GROUP

MINUTES OF MEETING

Wednesday, 19th December 2007 at 11.30am
 ADAT Lodge, Ayrshire Central Hospital

Present: Dr Maggie Watts, Chairperson
 Ruth Shepherd, Co-ordinator, ADAT
 Irene Campbell, ADAT
 Fiona Neilson, Finance Department NHS Ayrshire and Arran
 Liam Wells, Addiction Services, East Ayrshire Council
 Pat Lerpiniere, NHS Addiction Services
 Colin Hamilton, North Ayrshire Council

	Item	Action
1.	APOLOGIES Maggie welcomed all in attendance. Apologies were received from Linda Boyd, Jenny Thompson, Sheena Gault and Sallyann Kelly.	
2.	MINUTES OF LAST MEETING Minutes from the last meeting were perused for accuracy and agreed as a true record.	
3.	MATTERS ARISING Action Points 3-4 <u>Terms of Reference</u> On Agenda. 4. <u>Flowchart</u> To be considered at next meeting 6 <u>Monitoring Reports</u> Ruth confirmed that letters have gone out to all who submitted proposals informing them whether they had been unsuccessful, successful or successful but additional information required. <u>Letters around severance payments</u> Ruth confirmed that neither North or South Ayrshire requires any severance payments and £200,000 has been carried forward for remaining currently funded projects. 6. <u>A & E Alcohol Liaison Nurse</u> Ruth advised at the monitoring meeting the decision agreed in 2006 had been reiterated. The service was reminded funding was scheduled to end from ADAT in June 2008 and as such continuation funding should be sought from NHS Ayrshire & Arran. 7. Letters have gone out to all who submitted proposals and also notification has been posted on the website of all successful proposals. Both the Domestic Abuse Worker for East	

	Ayrshire and the Children & Young People CAMHS have been identified as being for continuing funding and therefore no decision will be made at present.	
4.	ADAT SPENDING REVIEW 2007 ALCOHOL MISUSE Maggie advised that the mechanism for allocation of the additional resources is not clear. An announcement early in the New Year is anticipated.	
5.	ADAT UNDERSPEND In view of the anticipated additional funding, the allocation for exit strategies would be available and would need to be spent by March 09. By the next meeting the draft Needs Assessment will be available and we should also identify any other gaps.	
6.	PRIORITIES FOR INVESTMENT It was agreed to bring back to the next meeting details of the projects we are currently funding and want to see continue. It was also agreed to consider additional areas for investment such as elderly needs and training & research.	RS/IC
7.	DRAFT FLOWCHART FOR ALLOCATION OF ADAT MONIES Ruth will circulate this once complete.	RS
8.	TERMS OF REFERENCE Ruth advised the changes had been made as requested and members confirmed their approval.	
9.	ANY OTHER COMPETENT BUSINESS Pat advised that Ayrshire Council on Alcohol will be looking for funding to train their counsellors and declared a conflict of interest regarding this. Liam advised Sallyann Kelly will no longer be the member representing East Ayrshire Council and they will identify another representative as soon as possible.	
10.	DATE OF NEXT MEETING 11am, Wednesday 27 th February 2008 (after ADAT Steering Group Meeting)	